



## AGENDA ITEM NO. 8

### FILWOOD, KNOWLE AND WINDMILL HILL NEIGHBOURHOOD PARTNERSHIP

13 March 2012

**Report of:** Kurt James, Neighbourhoods Department

**Title:** Area Coordinator Report for Information and Decision

**Contact:** 0117 908 4350/kurt.james@bristol.gov.uk

#### Recommendations

**This report is from the Area Co-ordinator. It is for information and Neighbourhood Partnership members are recommended to:**

- 1. Note the Neighbourhood Partnership Action Plan Update**
- 2. Note Communication Plan Update**
- 3. Note Neighbourhood Forum Meeting updates**
- 4. Note Landlord Services Update**
- 5. Note South Bristol Community Hospital**
- 6. Note Hengrove Park Leisure Centre**
- 7. Note Celebrating Age Festival**
- 8. Note Community Buildings Audit**
- 9. Note 2012-13 Neighbourhood Partnership and Neighbourhood Forum Meeting Dates**
- 10. Note BBC Documentary 'Someone to Watch Over Me'**
- 11. Note DWP Benefits for Filwood and Bristol February 2012.**

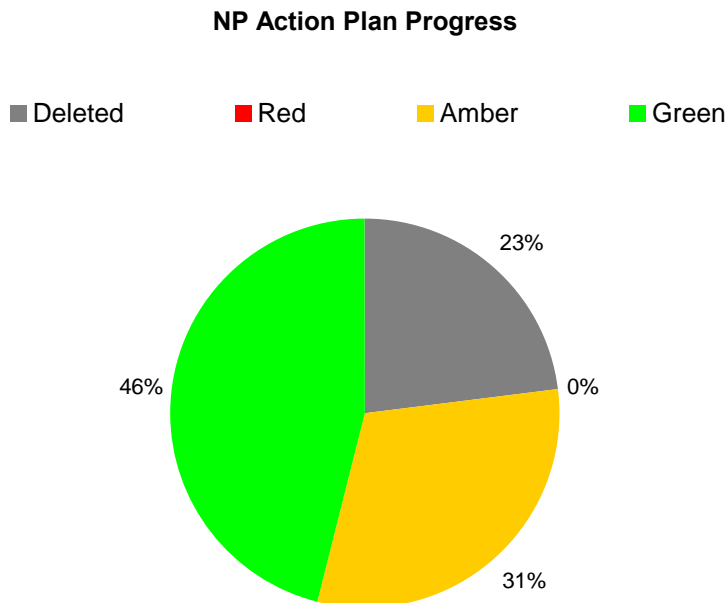
#### **1. Neighbourhood Partnership Action Plan Update. See Appendix A**

Following the adoption of the Filwood, Knowle and Windmill Hill Neighbourhood Partnership Action Plan on 7 June 2011, the Area Coordinator produced an update document that shows progress on delivering the agreed actions.

Red, Amber and Green traffic lights are used to show progress on

delivering actions against timescales to date.

This update shows that much has been achieved over the last period, but there is still more left to do. The Action Plan Update shows weakness in the Planning and Development and Communication sections, but we are working to address this.



In particular more must be done to ensure that a cohesive Knowle West Regeneration Framework is completed that encompasses its agreed aims and objectives.

## **2. Communication Plan See Appendix B.**

The key NP communications improvements drawn from the Communications meeting held 24 January 2012 are that we need to:

- Make sure that residents understand what Neighbourhood Partnerships, Committees and Forums are.
- Make sure that residents know when and where meetings will be taking place.
- Make sure that residents are given information on important local issues at forum meetings.
- Make local groups aware of Neighbourhood Forums.
- Make sure that residents know what problems we have resolved.
- Make sure that we learn from the feedback given at forum meetings.

A more detailed action plan is attached in the appendix to this report.

### **3. Neighbourhood Forum Meeting Updates.**

#### **Windmill Hill Neighbourhood Forum meeting 7 December 2011 at the Star and Dove. See Appendix C.**

- Bayham Road – No Entry Zone  
Vehicles have been contravening the No Entry sign, usually during morning and afternoon rush hours
- Polden House – ASB/Drugs  
Youths have been gathering in the communal areas and taking drugs. They are leaving drugs litter and causing general ASB
- Totterdown  
Residents are unhappy with bins being left on pavements blocking wheelchair/pushchair access and being left abandoned after the collection has been made

Next meeting is on 7 March 2012 at Broad Plain Rugby Club.

#### **Knowle Neighbourhood Forum meeting 20 January 2012 at Knowle Community Centre. See Appendix D**

##### **The following priorities were identified:**

- Cycling on the pavements, Broad Walk.
- Parking on pavements, Broadfield Road.
- Speeding, Broad Walk.

#### **Filwood Neighbourhood Forum meeting 08 February 2012 at Knowle West Health Park. See Appendix E**

##### **The following priorities were identified:**

- Marshall Walk (ASB and Criminal Damage).
- Newquay Road (ASB and Drugs).
- Novers Park Road, Novers Hill, Novers Steps.

Neighbourhood Escalated Action Plans

##### **Filwood**

Drugs Plan – (Lead – PS Sweeting)  
The Mede and Inns Court

##### **Windmill Hill**

Victoria Park – ASB / Crime  
**NP took lead 13/07/2010**

## Future Neighbourhood Forum Meetings:

| Ward          | Meeting Date & Time          | Venue                      |
|---------------|------------------------------|----------------------------|
| Knowle        | 3 April 2012<br>7 pm to 9 pm | Knowle Community Centre    |
| Filwood       | 2 May 2012<br>7 pm to 9 pm   | Knowle West Health Park    |
| Windmill Hill | 25 June 2012<br>7 pm to 9 pm | Victoria Park Bowling Club |

Future Neighbourhood Partnership meetings will receive a 'You Said We Did' update schedule that will show our performance at addressing issues raised at Neighbourhood Forums.

## 4. Landlord Services Update

Bristol City Council Landlord Services Estate Management teams across Bristol including those based in South Bristol have now relocated to St Anne's House, Brislington. There will be no change to the services delivered to local residents by the BCC Estate Management team.

## 5. South Bristol Community Hospital

The South Bristol Community Hospital will open on 30 March 2012. The hospital will include inpatient beds, diagnostics, day surgery, urgent care, outpatient clinics and community dental facilities.

Health services at the community hospital will include:

- A walk-in minor injuries unit and a GP out-of-hours service
- Operating theatres for day surgery
- Inpatient beds for stroke and rehabilitation
- Clinics for a range of outpatient appointments
- Diagnostic tests such as X-rays, scans and endoscopies
- Dental services and training for student dentists

The South Bristol Community Hospital will take on many of the services currently provided by the old Bristol General Hospital, which will close once South Bristol Community Hospital is open in Spring 2012.

The opening of the hospital will also see the closure of the Walk-In Health Centre at Knowle West Health Park. Local community transport groups funded through the hospital development will need to clarify how they will help local residents access the services at the South Bristol Community Hospital.

## **6. Hengrove Park Leisure Centre**

Hengrove Park Leisure Centre opened on 29 February 2012, bringing new sporting facilities to the Neighbourhood Partnership area including:

- Ten-lane 50-metre swimming pool with moveable floors
- Learner pool with moveable floor
- Spa and steam room
- Health and Fitness suite with 150 stations offering running, rowing, cycling and other fitness machines, and a free weights area
- Aerobics studios
- Four court sports hall for badminton, basketball, athletics training, five-a-side football, and netball
- Healthy Living Zone with a café and crèche
- Modern and attractive changing facilities, and meeting rooms

The opening of the pool at Hengrove Park coincides with the temporary closure for refurbishment of Jubilee Swimming Pool, Knowle on 28 February 2012. It will reopen in the summer.

## **7. Celebrating Age Festival**

This years Celebrating Age festival will run from 9-23 June 2012 with the aim of all Bristol neighbourhoods holding events during these dates. The general theme for events will be ageing and the Olympics.

## **8. Community Buildings Audit**

At the previous NP meeting the partnership was asked to participate in a Community Buildings Audit. Due to changes in strategic priorities, this work has been put on hold for now.

## **9. 2012-13 Neighbourhood Partnership and Neighbourhood Forum Meeting Dates. See Appendix F**

Please put the meeting dates in your diaries.

## **10. BBC Documentary 'Someone to Watch Over Me'**

Filwood, Knowle and Windmill Hill have featured in the recent BBC documentary 'Someone to Watch Over Me' which highlighted the good work done safeguarding vulnerable children by BCC social workers. We would like to commend the BCC social work team for their professionalism and thank them for the very difficult but important job that they have to do.

## 11. DWP Benefits for Filwood and Bristol February 2012.

See below for an update from Dr Stephen Usmar (BCC Economic Regeneration) on changes to Out of Work Benefits in the Filwood Ward from May 2008 to May 2011 compared to Bristol.

### DWP<sup>1</sup> Out of Work (OoW) Benefits by Statistical Group for the Filwood Ward of Bristol.

| Date       | DWP Statistical Group    |      |                     |      |                           |      |                   |      |                  |      |
|------------|--------------------------|------|---------------------|------|---------------------------|------|-------------------|------|------------------|------|
|            | Job Seekers <sup>2</sup> |      | ESA/IB <sup>3</sup> |      | Lone Parents <sup>4</sup> |      | ORIB <sup>5</sup> |      | OoW <sup>6</sup> |      |
|            | Count                    | Rate | Count               | Rate | Count                     | Rate | Count             | Rate | Count            | Rate |
| May-08     | 185                      | 2.4  | 1075                | 14.1 | 525                       | 6.9  | 50                | 0.7  | 1835             | 24.1 |
| May-11     | 505                      | 6.4  | 1055                | 13.4 | 355                       | 4.5  | 45                | 0.6  | 1960             | 24.9 |
| Difference | 320                      | 4    | -20                 | -0.7 | -170                      | -2.4 | -5                | -0.1 | 125              | 0.8  |

### DWP OoW Benefits by Statistical Group for Bristol.

| Date       | DWP Statistical Group |      |        |      |              |      |       |      |        |      |
|------------|-----------------------|------|--------|------|--------------|------|-------|------|--------|------|
|            | Job Seekers           |      | ESA/IB |      | Lone Parents |      | ORIB  |      | OoW    |      |
|            | Count                 | Rate | Count  | Rate | Count        | Rate | Count | Rate | Count  | Rate |
| May-08     | 5,140                 | 1.7  | 21,335 | 7.1  | 6,560        | 2.2  | 1,080 | 0.4  | 34,115 | 11.3 |
| May-11     | 11,050                | 3.5  | 21,245 | 6.8  | 5,440        | 1.7  | 1,170 | 0.4  | 38,905 | 12.4 |
| Difference | 320                   | 1.8  | -90    | -0.3 | -1120        | -0.5 | 90    | 0    | 4790   | 1.1  |

<sup>1</sup> Department of Work and Pensions

<sup>2</sup> JSA component

<sup>3</sup> Employment support Allowance and incapacity benefit

<sup>4</sup> Single parents with at least one dependent child claiming income support

<sup>5</sup> Other Income Related Benefits

<sup>6</sup> Out of Work Benefits

## Filwood Knowle and Windmill Hill NP Action Plan 2011-12 Update 13.03.1112

| Action   | Lead Officer         | Projected Completion Date | Actual Completion Date | Status | Notes  |
|--|----------------------|---------------------------|------------------------|--------|--|
| <b>1. Crime and Community Safety</b>   |                      |                           |                        |        |  |
| 1.1. NP to hold twice yearly Community Safety themed meetings to look at community safety priorities and performance;  | Insp Colin Salmon    | 27.09.11<br>13.03.12      | 27.09.11               |        | 27.09.11 Done<br>13.03.12 Done   |
| 1.2. Complete and evaluate Domestic Violence, Drugs and Burglary Community Safety Problem Solving Plans;   | Lloyd Allen          | 13.03.12                  | In progress            |        | Domestic Violence and Drugs Problem Solving Plans completed.   |
| <b>2. Education</b>  |                      |                           |                        |        |  |
| <b>2.1. South 2 Local Governance Executive to present Literacy action plan report to NP;</b>   | <b>Peter Overton</b> | <b>31.03.12</b>           | <b>In progress</b>     |        | <b>Move to March 2012 NP<br/>Due to NP agenda pressures this should be removed from action plan.</b>   |
| 2.2. Oasis Academy John Williams to have a greater community presence including attending or sponsoring local events and attending meetings within the community in Filwood;                     | Andrea Rea           | 31.03.12                  | In progress            |        | Completion date moved to 31 March 2012   |
| 2.3. School and after school provision in Filwood to include a concentration on raising aspiration levels of young people and parents through piloting a raising aspirations project/activities. | Anne Peachey         | 31.03.12                  | In progress            |        | Knowle Park School have raising aspiration projects delivered by Ablaze and the local business community – this support can be extended to other schools. Raising aspirations project has been drawn up. |
| <b>3. Employment</b>   |                      |                           |                        |        |  |
| 3.1. BCC Economic Regeneration to produce quarterly job seeker statistics for the NP area;   | Sarah Morrison       | 09.09.11                  | 09.09.11               |        | Changed to half-year frequency. In progress  |
| 3.2. South Bristol Skills Academy and BCC Community Learning Team to develop, publicise and deliver local skills training for NP area delivered through local community buildings;               | Kurt James           | 30.06.11                  | 30.06.11               |        | This is ongoing.   |
| 3.3. HWCP, South Bristol Project, BCC Landlord Services and Housing Associations to advertise job opportunities in the local community.  | Ben Payne            | 29.07.11                  | In progress            |        | Work to promote local employment opportunities will continue until March 2012.   |
| <b>4. Environment and Neighbourhood Management</b>   |                      |                           |                        |        |  |
| 4.1. Resolve environmental and community safety issues raised at Forum meetings;   | Kurt James           | 31.03.12                  | In progress            |        | Issues are being reported but responsiveness is inconsistent   |
| 4.2. NP to manage devolved responsibility for BCC Waste and Street Scene services including:   | Richard Gwyn         | 31.03.12                  | In progress            |        | Will need to be assessed when new waste management contract is bedded in.  |
| 4.2.1. BCC Waste and Street Scene to ensure standard of cleansing is pushed to a consistent grade A;   | Richard Gwyn         | 31.03.12                  | In progress            |        | New waste contract will deliver this new waste management contract is bedded in.   |
| 4.2.2. Waste contractor to cleanse streets after bin day in  | Richard Gwyn         | 31.03.12                  | In progress            |        | New waste contract will deliver this new   |

| Action  | Lead Officer  | Projected Completion Date | Actual Completion Date | Status | Notes   |
|---|---------------|---------------------------|------------------------|--------|---|
| Filwood, Knowle and Windmill Hill and take more care when emptying bins following introduction of new contract;   |               |                           |                        |        | waste management contract is bedded in.   |
| 4.2.3. Street Cleaners to be proactive and report or resolve street scene issues encountered on rounds;   | Richard Gwyn  | 31.03.12                  | In progress            |        | New waste contract will deliver this when new waste management contract is bedded in.   |
| 4.2.4. NP area to have quarterly proactive graffiti patrols;  | Richard Gwyn  | 31.03.12                  | In progress            |        | One proactive graffiti removal patrol has taken place.  |
| 4.2.5. Jet washing projects identified for each ward;   | Kurt James    | 31.03.12                  | In progress            |        | Jet washing project delivered in Priory Road.   |
| 4.2.6. BCC Street Scene Enforcement to pursue fly tippers;  | Mark Grundy   | 31.03.12                  | In progress            |        | Work ongoing. Off the shelf fly tipping project available.  |
| 4.3. NP to manage devolved responsibility for BCC Parks Operations services including:  | Richard Gwyn  | 31.03.12                  | In progress            |        | Influencing model needs more work and will be better delivered when Area Environment Officers are in post and new waste management contract is bedded in. |
| 4.3.1. BCC Parks Operations to ensure that contractor litter picks before cutting grass in Filwood, Knowle and Windmill Hill;   | Richard Gwyn  | 31.03.12                  | In progress            |        | This still does not happen systematically.  |
| 4.4. NP to manage devolved responsibility for Bristol Clean and Green services including:   | Kurt James    | 31.03.12                  | In progress            |        | This work continues.  |
| 4.4.1. NP to deliver all 2010-12 projects agreed through Bristol Clean and Green;   | Denise James  | 31.03.12                  | In progress            |        | Ongoing. Filwood Broadway Swimming Pool and Petrol Station sites still not done.  |
| 4.5. NP to seek agreement between BCC Landlord Services and Housing Associations to coordinate and deliver a standardised cross tenure Neighbourhood Management service in Filwood, Knowle and Windmill Hill;   | Kurt James    | 31.03.12                  | In progress            |        | Completion date moved to 31.03.12. Have identified responsible officers across Housing Associations and Landlord Services                                 |
| 4.6. NP to agree a gully cleansing plan with BCC Highways;  | Phil Davies   | 31.12.11                  | In progress            |        | Officer has been given responsible for resolving gully cleansing issues in Windmill Hill and other NP areas   |
| 4.7. NP to hold twice yearly meetings with key services from BCC Waste and Street Scene, Parks, Highways, Transport, Parking Services, Community Safety, Dog Wardens and Landlord Services to bring team approach to service delivery to Filwood, Knowle and Windmill Hill; | Kurt James    | Nov/May                   | In progress            |        | Meeting held 16 November. Frequency of meetings will be half yearly.  |
| <b>5. Health</b>  |               |                           |                        |        |   |
| 5.1. Public Health and partners to deliver Health Impact Assessment action plan with a focus on reducing the  | Gill Brookman | 31.03.12                  | In progress            |        | Ongoing   |



| Action   | Lead Officer       | Projected Completion Date | Actual Completion Date | Status | Notes  |
|--|--------------------|---------------------------|------------------------|--------|--|
| poorest health indicators.   |                    |                           |                        |        |  |
| 5.2. Significantly increase the number of residents volunteering in Filwood through:   | Anita Pearce       | 31.03.12                  | In progress            |        | Project inception meeting with residents and agencies has taken place.   |
| 5.2.1.Mapping existing volunteering opportunities and numbers;   | Anita Pearce       | 31.03.12                  | 01.12.11               |        | Questionnaire sent to Filwood voluntary sector   |
| 5.2.2.Increase the number of volunteering opportunities available through local organisations and activities;  | Anita Pearce       | 31.03.12                  | In progress            |        | Ongoing  |
| 5.2.3.Advertise new volunteering opportunities and benefits widely;  | Anita Pearce       | 31.03.12                  | In progress            |        | Ongoing  |
| 5.2.4.Make training available for volunteers.  | Anita Pearce       | 31.03.12                  | In progress            |        | Ongoing. Courses identified through BCC Community Learning Communities Team  |
| 5.3. Fund and deliver engagement activities for senior citizens in Filwood.  | Anita Pearce       | 31.03.12                  | In progress            |        | Activities directed at senior citizens are supported through small grants process.   |
| <b>6. Local Facilities</b>   |                    |                           |                        |        |  |
| 6.1. NP to agree Area Green Space Plan Park improvement priorities for Knowle and Windmill Hill and secure funding to deliver park improvements including: | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Area Green Space Plan improvement priorities agreed at 7.06.11 NP meeting.   |
| 6.1.1.Salcombe Road Recreational Ground and Redcatch Park.   | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Included in AGSP priorities  |
| 6.1.2.Introduction of a Children's play area in the Knowle Park area, Knowle;  | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Included in AGSP priorities  |
| 6.1.3.Sports field/games area for Knowle Park Primary School, Knowle;  | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Included in AGSP priorities  |
| 6.1.4.New pavilion for Redcatch Park including café, Knowle;   | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Included in AGSP priorities  |
| 6.1.5.Redcatch Park tennis court refurbishment with new courts, tarmac, lighting, and remove trees, Knowle   | Rob McGovern       | 7.06.11                   | 7.06.11                |        | Included in AGSP priorities. Bid to SITA Trust has been submitted  |
| 6.2. Assess the feasibility of building a new swimming pool in Knowle;   | Knowle Councillors | 31.03.12                  | In progress            |        | As Jubilee swimming pool is to remain open, an assessment will need to be made on usage once the Hengrove swimming pool opens in 2012. |
| <b>7. Planning and Development</b>   |                    |                           |                        |        |  |
| 7.1. NP to ensure that the Knowle West Regeneration Framework spatial plan is completed including:   | Paul Owens         | 31.03.12                  | In progress            |        | Although this work is continuing it is unclear when this plan will be completed.   |
| 7.1.1.An agreed blueprint for development in Filwood Broadway  | Paul Owens         | 31.03.12                  | 13.03.12               |        | On agenda for NP meeting   |
| 7.1.2.An agreed blueprint for an improved transport offer for  | Paul Owens         | 31.03.12                  | In progress            |        | See 7.1  |

| Action  | Lead Officer         | Projected Completion Date | Actual Completion Date | Status | Notes  |
|---|----------------------|---------------------------|------------------------|--------|--|
| the area;   |                      |                           |                        |        |  |
| 7.1.3.An agreed blueprint for a significant increase in the number and variety of local employment opportunities;   | Paul Owens           | 31.03.12                  | In progress            |        | See 7.1  |
| 7.1.4.An agreed blueprint for new Knowle West facilities including the improvement of play facilities, sporting facilities and centres for young people in Filwood;   | Paul Owens           | 31.03.12                  | In progress            |        | See 7.1  |
| 7.1.5.An agreed blueprint for enhanced parks and green spaces;  | Paul Owens           | 31.03.12                  | In progress            |        | This should be concluded February 2012.  |
| 7.1.6.An agreed blueprint for the future of community buildings within the area;  | Paul Owens           | 31.03.12                  | In progress            |        | See 7.1  |
| 7.1.7.An agreed blueprint for improving the retail offer within the area;   | Paul Owens           | 31.03.12                  | In progress            |        | See 7.1  |
| 7.1.8.An assessment of the viability of building a new secondary school in the NP area;   | Paul Owens           | 31.03.12                  | In progress            |        | Assessment has been completed.   |
| 7.1.9.An agreed arts strategy   | Paul Owens           | 31.03.12                  | In progress            |        | Arts strategy has been completed.  |
| 7.1.10. A comprehensive plan for community consultation.  | Paul Owens           | 31.03.12                  | In progress            |        | See 7.1  |
| <b>8. Traffic Management and Road Safety</b>  |                      |                           |                        |        |  |
| 8.1. Parking Services to improve enforcement coverage and effectiveness across NP area including:   | Wayne Dewfall        | 27.09.11                  | In progress            |        | I have met with Parking Services and they are able to do more but their resources are limited. |
| 8.1.1.To address parking issues on Stoneleigh and Crossways Roads, at Knowle Park School, Broadwalk Junction, Wells Road and parking on pavements across the NP area; | Wayne Dewfall        | 31.03.12                  | In progress            |        | Ongoing.   |
| 8.2. NP to identify and prioritise minor traffic and transport scheme issues for resolution including:  | James Dowling        | 31.03.12                  | In progress            |        | First prioritisation meeting held 24 November 2011   |
| 8.2.1.Safe crossing area for Redcatch Road, Axbridge Road, and Wells Road, Knowle;  | James Dowling        | 31.03.12                  | 13.03.12               |        | On agenda for NP meeting   |
| 8.2.2.Install green filter light between Wells and Priory Roads, Knowle;  | James Dowling        | 31.03.12                  | In progress            |        | Ongoing  |
| 8.2.3.Improve safety of Priory Road, Knowle and ensure that tonnage limits are adhered to;  | James Dowling        | 31.03.12                  | In progress            |        | Ongoing  |
| <b>8.2.4.Install white lined pavement cycle route on Broadwalk, Knowle;</b>   | <b>James Dowling</b> | <b>31.03.12</b>           | <b>In progress</b>     |        | <b>Remove. Delivered through GBBN.</b>   |
| <b>9. Transport</b>   |                      |                           |                        |        |  |
| 9.1. First Group to improve bus service in Knowle and Windmill Hill;  | Councillors          | 31.03.12                  | In progress            |        | In progress. Unsure whether NP can achieve this objective.                                     |
| <b>10. Communication</b>  |                      |                           |                        |        |  |
| 10.1. Area Coordinator to work with NP residents to   | Kurt James           | 31.03.12                  | Not done               |        | Meeting held 24 January 2012.  |

| Action  | Lead Officer | Projected Completion Date | Actual Completion Date | Status | Notes  |
|---|--------------|---------------------------|------------------------|--------|--|
| develop and agree a plan to improve area wide communication, increase resident engagement in activities and influence over decision making; improve resident consultation encompassing; |              |                           |                        |        | Communications plan being drawn up.  |
| 10.1.1. Better advertising of NP and Forum meetings;  | Kurt James   | 31.03.12                  | In progress            |        | See 10.1.  |
| 10.1.2. NP to increase number of articles written and published about activities;   | Kurt James   | 31.03.12                  | In progress            |        | See 10.1.  |
| 10.1.3. Encourage involvement of street reps across NP area;  | Lloyd Allen  | 31.03.12                  | In progress            |        | Residents in WH have agreed to become street reps. May Gurney will deliver street ambassadors. |

## Deleted

| Action   | Lead Officer   | Projected Completion Date | Actual Completion Date | Status | Notes  |
|--|----------------|---------------------------|------------------------|--------|--|
| <b>1. Crime and Community Safety</b>   |                |                           |                        |        |  |
| <b>2. Employment</b>   |                |                           |                        |        |  |
| 2.1. BCC Economic Regeneration to deliver one jobs fair in South Bristol per financial year;   | Sarah Morrison | 31.03.12                  | 26.10.11               |        | Successful jobs fair held 26 October 2011 at South Bristol Skills Academy.       |
| <b>3. Environment and Neighbourhood Management</b>   |                |                           |                        |        |  |
| 3.1. Dog Warden service to participate in dog fouling reduction project in Filwood and Knowle;   | Anita Pearce   | 1.09.11                   | 1.09.11                |        | Project delivered successfully.  |
| 3.2. NP to work with BCC Highways to gain more influence over local street lighting and street signage;  | Kurt James     | 31.03.12                  | 16.12.11               |        | New Area Management Structure for BCC Transport under Neil Terry delivers this   |
| 3.2.1.BCC Waste and Street Scene to ensure that published street cleansing frequencies are adhered to in Filwood, Knowle and Windmill Hill, and standard of cleansing is pushed to a consistent grade A;                     | Richard Gwyn   | 31.03.12                  | In progress            |        | New waste contract will deliver this new waste management contract is bedded in. |
| 3.2.2.BCC Parks Operations to develop and publicise a maintenance plan for informal green space;   | Richard Gwyn   | 31.10.11                  | 31.10.11               |        | Maintenance Plan Available   |
| 3.2.3.NP to encourage residents and partners to identify environmental issues that need to be addressed within Filwood, Knowle and Windmill Hill to form part of future Community Payback and Clean and Green projects list; | Kurt James     | 31.03.12                  | In progress            |        | Ongoing  |
| 3.3. Locate and report potholes within the NP area.  | Kurt James     | 1.09.11                   | 1.09.11                |        | Requests for pot hole identification and reporting is ongoing.                   |
| <b>4. Health</b>   |                |                           |                        |        |  |

| Action  | Lead Officer   | Projected Completion Date | Actual Completion Date | Status | Notes   |
|---|----------------|---------------------------|------------------------|--------|---|
| 4.1. NP Health Impact Assessment findings and action plan presented to NP by Public Health;   | Gill Brookman  | 27.09.11                  | 27.09.11               |        | 27.09.11 Health Impact report is occurring as planned.  |
| <b>5. Local Facilities</b>  |                |                           |                        |        |   |
| 5.1. NP to prioritise investment options for devolved Section 106 funding for parks and community buildings.                                | Kurt James     | 31.12.11                  | 29.11.11               |        | Meeting held 29.11.11. Investment options have been prioritised.  |
| <b>6. Planning and Development</b>  |                |                           |                        |        |   |
| <b>7. Traffic Management and Road Safety</b>  |                |                           |                        |        |   |
| 7.1. Check status of BCC vehicle activated signs in NP area and report malfunctions;  | Mohamed Ismail | 27.09.11                  | 27.09.11               |        | The Status of Vehicle Activation Signs has been checked and faults reported.  |
| 7.1.1. Prevent buses from turning on Broadwalk, Knowle;   | James Dowling  | 01.11.11                  | 29.07.11               |        | Completed   |
| 7.2. NP to prioritise investment options for devolved Section 106 funding for traffic schemes.  | James Dowling  | 31.12.11                  | 24.11.11               |        | First prioritisation meeting held 24 November 2011. Highways and Transport to assess schemes within a changing strategic transport environment. |
| <b>8. Voluntary Sector</b>  |                |                           |                        |        |   |
| 8.1. NP to assess impact of funding cuts on voluntary sector and groups across the area and to prepare the sector for consolidation in 2011 | Kurt James     | 01.07.11                  | 14.09.11               |        | Meeting has taken place with Voluntary Sector in Filwood. Further meeting planned for 14.09.11.   |
| 8.2. Encourage better coordination of NP funded activities 2011   | Kurt James     | 27.09.11                  | 27.09.11               |        | This has been encouraged through grant conditions.  |
| 8.3. Secure or improve the provision of advice and guidance to enable people to access work and training 2011                               | Councillors    | 31.03.12                  | 1.12.11                |        | Additional funding secured within voluntary sector to deliver advice and guidance.  |
| <b>9. Transport</b>   |                |                           |                        |        |   |
| <b>10. Communication</b>  |                |                           |                        |        |   |
| 10.1.1. NP to build website that links with or hosts other area based sites;  | Kurt James     | 31.03.12                  | In progress            |        | Website has been completed but updating has been problematic. See 11.1  |
| 10.1.2. NP to encourage more community action and good neighbourliness.   | Kurt James     | 27.09.11                  | 27.09.11               |        | Being deliver through neighbourhood forums and small grants projects  |
| 10.2. Submit a NP entry into the 2011 Pride of Place awards.  | Ken Jones      | 01.07.11                  | 01.07.11               |        | This has been completed.  |

## NP Communications Meeting 24 January

| What do we need to do?  | How we will do it?  | Who will do it?  | When will it be done?  | How will we know it is done?  |
|---|---|--|--|---|
| <b>Make sure that residents understand what Neighbourhood Partnerships, Committees and Forums are</b> | <ul style="list-style-type: none"> <li>Produce a leaflet that clearly and simply explains the Neighbourhood Partnership structure and powers and how residents can be involved.</li> <li>Disseminate the leaflet or information through BCC website, local websites and newsletters, and make leaflet available through councillors, officers, community buildings, shops and in forum attendance packs.</li> <li>Make sure that attendance 'packs' at forum meetings contain yearly meeting dates and NP/forum explanatory leaflets</li> </ul>   | <p>Area Coordinator (AC)</p> <p>NDOs</p> <p>NDOs</p>         | <p>25.05.2012</p> <p>25.05.2012</p> <p>25.05.2012</p>                            | <p>Neighbourhood Partnership leaflet produced</p> <p>Evidence available that NP leaflet or information disseminated</p> <p>Attendance packs contain this information</p>  |
| <b>Make sure that residents know when and where meetings will be taking place</b>                     | <ul style="list-style-type: none"> <li>Produce forum and partnership meeting date cards and flyers that will be freely handed out to residents by councillors and officers.</li> <li>Give NP list of forum poster sites</li> <li>Put posters up in community buildings and shops a maximum of two weeks prior to forum meetings.</li> <li>Advertise forum and partnership meeting dates through BCC website, local websites, church, councillor, and school newsletters, email lists and the police communication system.</li> <li>Increase the relevance of forum posters by highlighting local issues of concern and/ or current priorities.</li> </ul> | <p>AC</p> <p>NDOs<br/>NDOs/PCSOs</p> <p>NDOs</p> <p>NDOs</p> | <p>25.05.2012</p> <p>25.05.2012<br/>Done</p> <p>25.05.2012</p> <p>25.05.2012</p> | <p>Meeting date 'business cards' produced</p> <p>Poster list circulated to NP<br/>Posters visible in listed venues</p> <p>Evidence available that meetings dates have been published</p> <p>Augmented forum posters published</p> |

| <b>What do we need to do?</b>   | <b>How we will do it?</b>  | <b>Who will do it?</b>          | <b>When will it be done?</b> | <b>How will we know it is done?</b>   |
|---|--|---------------------------------|------------------------------|---|
|   | <ul style="list-style-type: none"> <li>Tweak the forum agenda leaflet to make it as informative to residents as possible.</li> </ul>   | AC/NDOs                         | 25.05.2012                   | New forum agenda leaflet published  |
| <b>Make sure that residents are given information on important local issues at forum meetings</b> | <ul style="list-style-type: none"> <li>Invite organisations and agencies to attend forum meetings to give information and take questions on important community issues.</li> <li>Ask residents who they would like to question at forum meetings.</li> </ul> | Councillors<br>NDOs<br><br>NDOs | Done<br><br>26.06.2012       | Organisations and agencies attend forum meetings<br>Standing question on forum agenda |
| <b>Make local groups aware of Neighbourhood Forums</b>  | <ul style="list-style-type: none"> <li>Neighbourhood Development Officers to attend local groups and events such as older peoples groups and take away issues of concern that can be raised at forum meetings or addressed through normal work.</li> </ul>   | NDOs                            | 25.05.2012                   | List of visited groups available.   |
| <b>Make sure that residents know what problems we have resolved</b>                               | <ul style="list-style-type: none"> <li>Use 'You Said We Did' spreadsheet tool as reporting tool for issues raised at forum meetings or by residents and provide summary report for forum meetings.</li> </ul>  | NDOs                            | 26.06.2012                   | Spreadsheet output made available at forum meetings                                   |
| <b>Make sure that we learn from the feedback given at forum meetings</b>                          | <ul style="list-style-type: none"> <li>Analyse forum feedback and report to AC and councillors on findings.</li> <li>Analyse forum attendance sheets and incident hotspots and increase forum advertising in areas with problems.</li> </ul>                 | NDOs<br><br>NDOs and Police     | 25.05.2012<br><br>25.05.2012 | Forum feedback report published.<br>Hotspot list published.                           |

## Windmill Hill

**Agreed 7th December 2011**

### **1. Bayham Road – No Entry Zone**

Vehicles have been contravening the No Entry sign, usually during morning and afternoon rush hours.

- Increase Police Enforcement Patrols
- Highways to be contacted in relation to traffic calming measures
- Signs to be placed warning vehicles in breach of traffic regulations
- Publicise in local newsletters/papers to warn commuters about Fixed Penalty Notices and fines
- Highways to attend next forum meeting in March to update residents

### **2. Polden House – ASB/Drugs**

Youths have been gathering in the communal areas and taking drugs. They are leaving drugs litter and causing general ASB

- More Police presence/patrols
- Stop check/search and issuing of 142's
- Multi agency partnership/BCC housing (Good neighbour agreement for those in breach)

### **3. Totterdown**

Residents are unhappy with bins being left on pavements blocking wheelchair/pushchair access and being left abandoned after the collection has been made.

(Council Priority)

Outcomes

#### **1. BAYHAM ROAD – NO ENTRY ZONE**

6/1/12- Local residents spoken to, confirmed that motorists are still continuing to contravene the one way system.

18/1/12 – Meeting arranged for 19/1/12 with resident of Brecknock Road who has continuing concerns with contravention of the no entry sign.

18/1/12- 23/1/12 Ongoing PCSO high visibility patrols to deter motorists.

23/1/12- High Visibility presence /enforcement 0715-0900 –2 vehicles contravened the signs. Endorsable fixed penalty tickets issued to drivers.

26/1/12- High Visibility presence /enforcement 0715-0900 –2 vehicles contravened the signs. Endorsable fixed penalty tickets issued to drivers.

## 2. POLDEN HOUSE – ASB/DRUGS

11/1 – 16/1/12- Ongoing PCSO patrols. No issues.

21/1/12- PCSO patrols, suspicious vehicle in car park, 4 youths dispersed into Flats

22/1/12 – PCSO patrols, stop check of vehicle and occupants in car park. Youths smoking in car with permission of parent (resident) No offences, advice given.

23/1/12- Foot patrols, stairwells and communal areas Polden and Holroyd House. Caretakers spoken to confirmed NO further problems/ evidence of ASB or drug use.

25-26/1/2012 Polden House – Door closures stolen from stairwells.

26/27/1/2012 Holroyd House - Door closures stolen from stairwells

28/1/2012- Foot patrols stairwells, no drugs litter.

29/1/2012- Foot patrols stairwells, no drugs litter, posters missing.

## 3. TOTTERDOWN - bins



## Knowle

### Agreed 6th January 2012

#### 1. Cycling on the pavements, Broad Walk.

Cycling occurring all times across the day.

- Cyclists who have been identified as offenders to be made aware of the priority
- Beat team to take an 'educate and then legislate' stance. For example, warning then ticket
- Liaison with the force SPOC on Cycling on Pavements  
Increased patrols

#### 2. Parking on pavements, Broadfield Road.

Parking on pavements causing an obstruction to pedestrians all day.

- Local residents to be made aware of the priority by letter
- Beat team to take an educate then legislate stance, for example warning then ticket
- Liaison with Fishponds NPT as they have dealt with a similar priority before  
Increased patrols

#### 3. Speeding, Broad Walk.

Vehicles speeding along Broad Walk, times to be specified

- Local residents to be made aware of speeding issue via letter. Included will be a questionnaire to determine the peak times of offending
- Local school to be made aware via visit and letter put out to parents. Included will be a questionnaire to determine the peak times of offending
- Local businesses to be made aware via visit. Included will be a questionnaire to determine the peak times of offending
- Local Neighbourhood Watch to be made aware via visit. Included will be a questionnaire to determine the peak times of offending
- Local Youth Group to be made aware via beat team visit. Included will be a questionnaire to determine the peak times of offending

- Identify peak times of offending
- Conduct Speed Watch for statistical purposes at identified peak times of offending both covert and overt
- Publish results
- Liaison with Mobile Speed Camera for any results of patrols and to increase patrols

## Filwood

**Agreed 8 February 2012**

### **1. Marshall Walk (ASB and Criminal Damage)**

Adults Street drinking, littering, urinating and causing anti-social behaviour. Youths causing Anti-social behaviour and Criminal Damage

- Regular Police Patrols
- Liaise with local shops
- Liaise with The Mede
- Use CCTV
- Target persistent offenders – Anti-social behaviour letters
- Issue Street drinkers with a direction to leave the area for a period of time (Section 27 violent crime reduction Act)
- Make enquiries with Licensing regarding the sale of Alcohol to the Street Drinkers

Lead – PC 4526 Gould

### **2. Newquay Road (ASB and Drugs)**

Groups of youths gathering intimidating people, drug misuse on the junction of Newquay & Cossington Rd.

- Regular Police Patrols
- Utilise their CCTV
- Liaise with Street wise co-ordinator regarding drug misuse
- Liaise with Bristol Drug Squad

Lead – PC 2121 Worthington

### **3. Novers Park Road, Novers Hill, Novers Steps**

Elderly females being followed by hooded youths

- Regular Police Patrols
- Liaise with elderly female groups
- Deliver personal safety/crime reduction advice

Lead – PCSO 9315 Jarvis

**Filwood, Knowle and Windmill Hill Neighbourhood Partnership Meeting Dates 2012-13**

| <b>Ward</b>   | <b>Day</b> | <b>Date</b>       | <b>Time</b> | <b>Venue</b>  |
|---------------|------------|-------------------|-------------|---|
| Knowle        | Tuesday    | 12 June 2012      | 18:00-20:00 | Knowle Community Centre, Greenwood Road, Knowle, Bristol BS4 2SS    |
| Windmill Hill | Tuesday    | 25 September 2012 | 18:00-20:00 | Star and Dove, 75 St Luke's Road, Windmill Hill, Bristol BS3 4RY    |
| Filwood       | Tuesday    | 8 January 2013    | 18:00-20:00 | Knowle West Media Centre, Leinster Avenue, Filwood, Bristol BS4 1NL |
| Knowle        | Tuesday    | 12 March 2013     | 18:00-20:00 | Knowle Community Centre, Greenwood Road, Knowle, Bristol BS4 2SS    |

**Filwood, Knowle and Windmill Hill Neighbourhood Forum Meeting Dates 2012-13**

| <b>Ward</b>   | <b>Day</b> | <b>Date</b>       | <b>Time</b> | <b>Venue</b>  |
|---------------|------------|-------------------|-------------|---|
| Knowle        | Tuesday    | 3 April 2012      | 19:00-21:00 | Knowle Community Centre, Greenwood Road, Knowle, Bristol BS4 2SS                        |
| Filwood       | Wednesday  | 2 May 2012        | 19:00-21:00 | Knowle West Health Park, Downton Road, Filwood, Bristol BS4 1WH                         |
| Windmill Hill | Monday     | 25 June 2012      | 19:00-21:00 | Victoria Park Bowling Club, Nutgrove Avenue, Windmill Hill, Bristol BS3 4QF             |
| Knowle        | Friday     | 6 July 2012       | 19:00-21:00 | Redcatch Community Centre, Redcatch Road, Knowle, Bristol BS4 2EP                       |
| Filwood       | Wednesday  | 1 August 2012     | 19:00-21:00 | Knowle West Health Park, Downton Road, Filwood, Bristol BS4 1WH                         |
| Windmill Hill | Tuesday    | 18 September 2012 | 19:00-21:00 | Star and Dove Pub, 75 Saint Luke's Road, Bristol BS3 4RY TBC                            |
| Knowle        | Tuesday    | 2 October 2012    | 19:00-21:00 | Knowle Community Centre, Greenwood Road, Knowle, Bristol BS4 2SS                        |
| Filwood       | Wednesday  | 7 November 2012   | 19:00-21:00 | Knowle West Health Park, Downton Road, Filwood, Bristol BS4 1WH                         |
| Windmill Hill | Tuesday    | 11 December 2012  | 19:00-21:00 | Broad Plain Rugby Club, Bristol South End, Off St Johns Lane, Windmill Hill BS3 5AZ TBC |

| <b>Ward</b>   | <b>Day</b> | <b>Date</b>     | <b>Time</b> | <b>Venue</b>  |
|---------------|------------|-----------------|-------------|---|
| Knowle        | Friday     | 11 January 2013 | 19:00-21:00 | Redcatch Community Centre, Redcatch Road, Knowle, Bristol BS4 2EP |
| Filwood       | Wednesday  | 6 February 2013 | 19:00-21:00 | Knowle West Health Park, Downton Road, Filwood, Bristol BS4 1WH   |
| Windmill Hill | Tuesday    | 6 March 2013    | 19:00-21:00 | Star and Dove Pub, 75 Saint Luke's Road, Bristol BS3 4RY TBC      |

23.02.2012

Kurt James

Area Coordinator

Filwood, Knowle and Windmill Hill Neighbourhood Partnership